



Marina Bay Club Condominium Association

EMERGENCY PLAN

Emergencies are almost always unexpected. Preparing for them shouldn't be.

Responding to an emergency, whether fire, severe weather, or an incidence of violent threat requires quick decisions and fast actions in a setting that can be dis-orienting. The dense nature of multi-family condominium living allows for multiple people to be affected.

Lives and property can be saved by being prepared before a situation evolves.

FIRE EMERGENCY

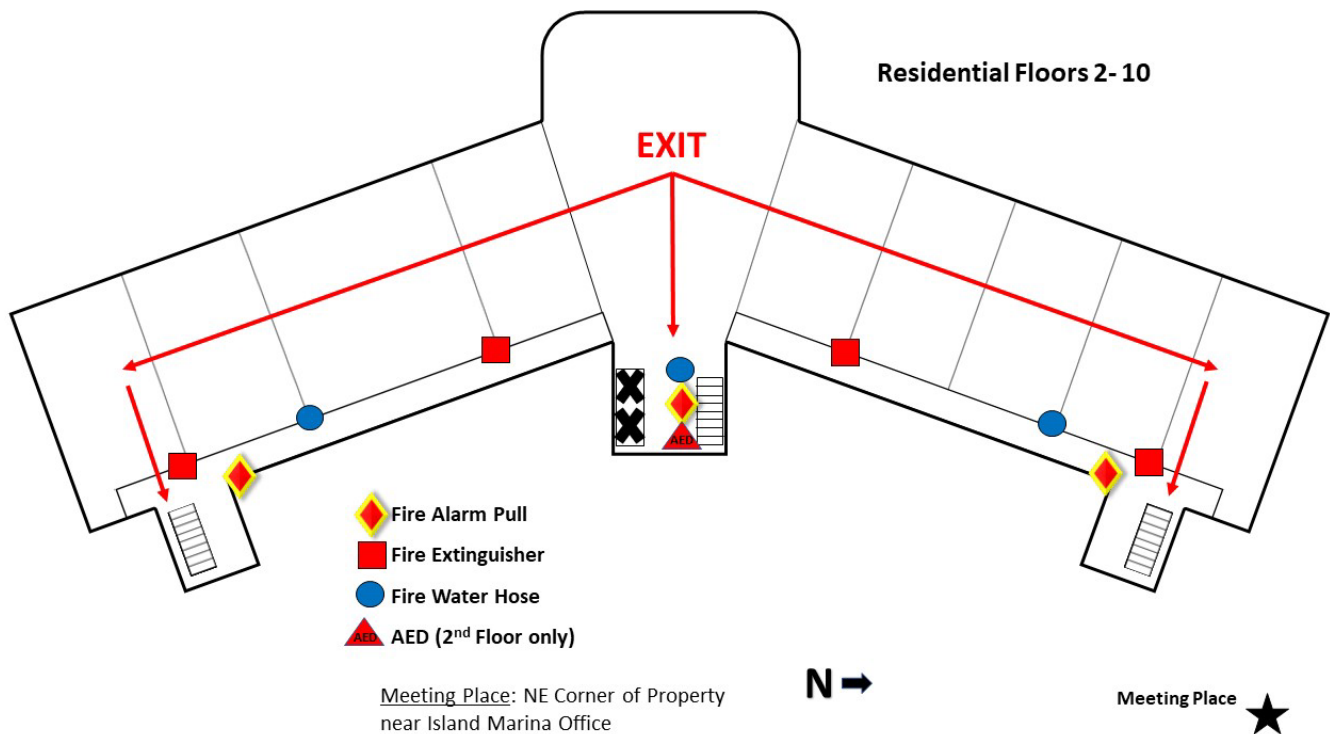
Every alarm must be treated as a fire emergency. When you hear the fire alarm or if you encounter smoke or fire, take these steps to ensure a safe evacuation of the building.

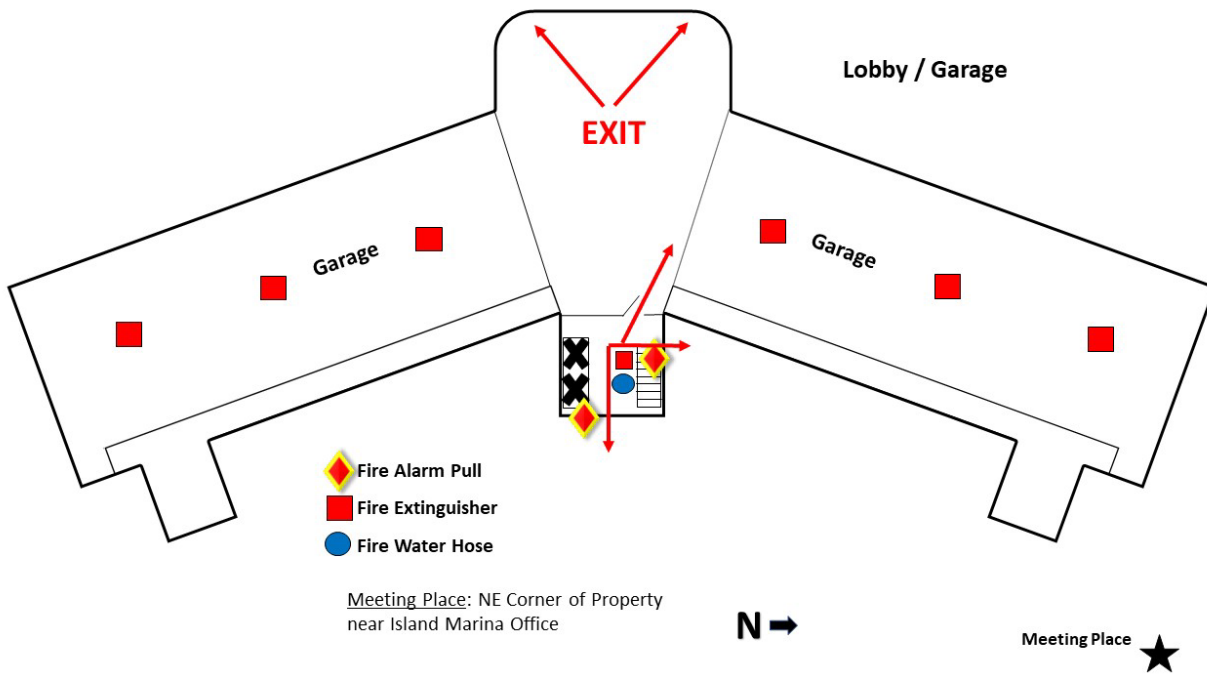
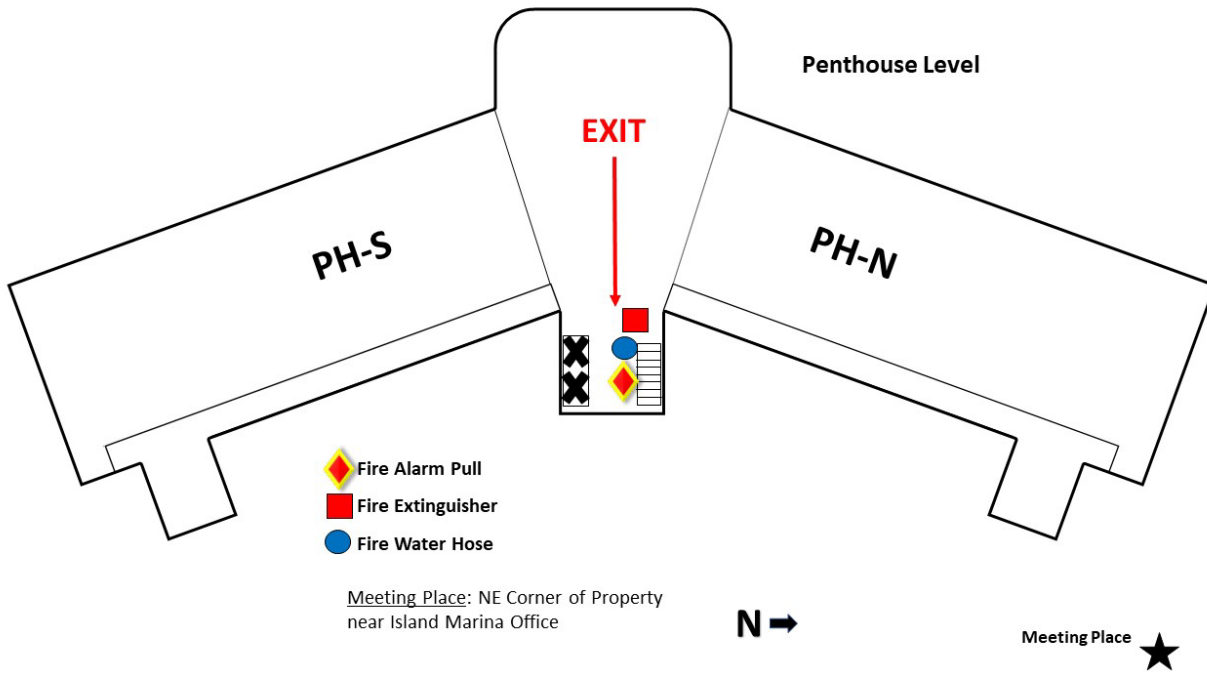
- Leave your unit as quickly as possible, close, but do not lock, the front door as you go. Pull the fire alarm next to the nearest stairwell as you exit if the fire alarm is not sounding.
- Use the stairs to evacuate the building. **DO NOT** use the elevator.
- Once outside the building, move to the designated meeting place (the parking lot adjacent to the Island Marina office). The designated meeting place allows residents to remain in a safe area as first responders perform their life-safety duties.
 - **DO NOT** congregate in the lobby or under the porte-cochere
 - **DO NOT** enter the garage or carport to retrieve your car and attempt to leave the property. Multiple cars attempting to leave the property could hinder the activities of first responders.
 - **DO NOT** go to the roof. Smoke rises!

Building Fire Safety Equipment: All residents should become familiar with the following safety equipment and their locations.

- The building is equipped with fire extinguishers and a hose system in all common areas. This includes the main lobby, the club room, all unit walkways, and the Penthouse Lobby
- Alarm “pull stations” are located on every floor:
- Each stairwell and lobby are marked with illuminated exit signs.
- Each unit has individual smoke detectors that will alert a resident to smoke or fire *in their unit only*.

Refer to the building maps below. Identify the location of the fire-extinguishers, hose stations, and alarm pulls closest to your unit, along with the exit stairwells.





Individuals Requiring Special Assistance:

Certain individuals may have disabilities that prevent them from being able to evacuate the property via the stairwells. These could be physical limitations, as well as vision and/or hearing disabilities that prevent them from responding accordingly during an emergency.



If you are unable to leave your unit during an emergency due to special needs:

- Notify property management **in writing** that you are unable to evacuate the building on your own in the event of an emergency. A list of units & residents that require special assistance will be kept in the fire control box so first-responders can identify these units/individuals and respond accordingly.
- Stay in your unit if it is not compromised by smoke and/or fire. Keep your doors and windows closed. Use towels or clothing to block smoke from entering the unit through small openings.
- Turn your Air Conditioning **OFF**
- If the threat of smoke or fire is within your unit:
 - **Exit your unit** making sure to close, but not lock, the door behind you and pull the nearest fire-alarm.
 - Proceed to the elevator lobby, or an area on the floor that is safely away from your unit.
 - Wait for 1st responders to assist in evacuating you from the building.
 - If you are **unable to leave your unit via the front door** due to smoke or fire, **proceed to your lanai** making sure to close the unit door to the lanai behind you.

Property Management or a Board member will meet with all persons individually that require special assistance to ensure they understand these guidelines.

Once the building is evacuated, and during any fire emergency:

The Incident Commander from the Fire Department is in charge. Do not re-enter the building or the parking garage for any reason, or leave the designated meeting spot, until the Fire Department officially “clears” the incident and gives permission to re-enter.

It is possible that the building will not be evacuated during a fire emergency in a single unit. If a unit owner calls 911 but does not pull the building fire alarm, the Incident Commander may determine upon arrival that it is safer for residents to shelter in-place as opposed to evacuating the entire building.

Marina Bay Club is equipped with a voice announcement system that can be accessed and controlled by the Fire Department in building emergency situations. If you are in your unit at the time of an emergency, always listen to and follow directions.

SEVERE WEATHER:

- ✓ **Plan**
- ✓ **Prepare**
- ✓ **Pass it on**

In the event of a severe weather emergency, it is the job of our Property Managers to plan & prepare for the security of the **common areas** of the property to the extent possible. This will include actions such as storing pool furniture, ensuring that common area doors and windows are secured, positioning the elevators, and reminding unit owners to remove furniture from lanais, put bikes into storage lockers, etc.

They are not able to assist individual residents in preparing their unit for severe weather, or during a severe weather emergency. They **will not** be on-site during a severe weather event.

Collier County publishes a multitude of resources related to weather hazards in Southwest Florida. All owners should take the time to review these resources. Planning and preparedness are the best defenses against loss of property and life in severe weather situations.

The Collier County Emergency Management division can be accessed online at: www.collierEM.org

In addition to the [All Hazards Guide](#) available on that site, residents are able to:

- Register for ***Alert Collier*** (a hazard alert system in the county)
- Register for the Emergency ***Special Needs Program*** which provides special needs shelters designed to meet the needs of persons who require assistance that exceeds services provided at a general population shelter. A special needs shelter is a place to go when there is no other sheltering option. Shelters may be activated during an emergency event to provide mass care for people who cannot safely remain in their home. Special Needs Shelters are intended to provide, to the extent possible under emergency conditions, an environment that can sustain an individual's level of health.

Emergency Generator on Property: If the power goes out during a severe weather event, the generator comes on automatically to supply power to the elevators, fire alarm, fire pump and emergency lights in the halls and stairwells, and the clubroom only. NO power is supplied to resident units. The fuel tank is always kept close to full. The generator may run about 3-4 days on a full tank. After that, if fuel deliveries are not available, the generator will stop and there will be no emergency lights, no elevators, no fire alarms. The generator is a mechanical device, and even though it is serviced and maintained regularly, it can fail without warning.

MANDATORY EVACUATIONS:

All residents of Marina Bay Club should *“know the zone”*. Marina Bay Club is in **EVACUATION ZONE A**. This zone will be the first impacted, and will be first to be ordered to evacuate, usually when *“skies are blue”*. **Be prepared!** Know where you will evacuate to, and what personal papers, IDs, medications, etc. you should take with you.

If an evacuation is ordered for ZONE A, all MBC residents are expected to evacuate. First responders will not be available to respond during, and potentially immediately after, the storm. Additionally, property management may not be able to begin any assessments of damage or restoration efforts until their own personal life-safety needs are met, and it is considered safe to return to the property.

Residents should plan and fully expect that if they choose not to evacuate, it could be up to three (3) days, and possibly more, after a storm until any assistance or help is available to them. The Board or Property Management cannot assume responsibility in any way for residents that choose not to evacuate. Have a **Plan**. Be **Prepared**. **Pass it on** (share your plan with family and friends.)

MEDICAL EMERGENCY

- **Call 911**
- **State WHO, WHAT, WHERE, WHEN, WHY and HOW the situation occurred:**

Marina Bay Club has a AED (Automatic External Defibrillator) on site on the 2nd floor elevator lobby.

First Aid supplies are available next to the restrooms inside the clubroom area.

ACTIVE SHOOTER

RUN

You are going to be nervous, scared and may have tunnel vision, but you need to run away from the immediate threat and try to find a safe place. Once you are out of harm's way, call 911 immediately. It is critical that you provide the 911 dispatcher with as much information as possible, such as the location of the shooter, a description of the shooter and any other details you have to help the deputies who are responding to the scene.

HIDE

If you are unable to run from the area because of an immediate threat, then you need to find a place to hide and remain as quiet as possible until you see identifiable law enforcement personnel.

- Lock the door or place items such as furniture against the door.
- Silence your cell phone so it does not ring and reveals your location to the shooter.
- Hide in an area that does not restrict your movement or block you from an exit route.
- Remember that the shooter may be wearing camouflage clothing or attire that may appear similar to law enforcement personnel, so analyze the situation before coming out of your hidden area.

FIGHT

If you end up in a confrontation with the shooter, you need to fight any way possible.

- Use objects such as a fire extinguisher or anything else nearby as weapons.
- You need to fight for your life, so act aggressively and attempt to incapacitate the shooter.
- Never surrender or negotiate with the shooter. And remember, if you lawfully carry a firearm, please make sure you are trained to operate it safely.